



## JUDICIAL COMMISSION OF NEW SOUTH WALES

Level 5, 301 George Street, Sydney NSW 2000  
GPO Box 3634, Sydney NSW 2001  
DX 886 Sydney  
www.judcom.nsw.gov.au

Telephone (02) 9299 4421  
Facsimile (02) 9290 3194  
Email [judcom@judcom.nsw.gov.au](mailto:judcom@judcom.nsw.gov.au)

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### **Instructions for Lodging a Complaint Against a Judicial Officer**

These are the instructions for lodging a complaint with the Judicial Commission. Use this form or a copy of the form to lodge your complaint. Additional copies are available from the Commission's office and electronic copies can be downloaded from the Commission's website ([www.judcom.nsw.gov.au](http://www.judcom.nsw.gov.au)).

1. One of the responsibilities of the Commission under its legislative charter is to deal with complaints made against judicial officers.
2. A "judicial officer" under the *Judicial Officers Act 1986* means a —
  - judge or associate judge of the Supreme Court
  - member (including a judicial member) of the Industrial Relations Commission
  - judge of the Land and Environment Court
  - judge of the District Court
  - magistrate
  - the president of the Administrative Decisions Tribunal.

The definition of judicial officer includes acting appointments to a judicial office but does not include people such as arbitrators, registrars, chamber registrars, assessors, members of tribunals, legal representatives, retired judicial officers or federal judicial officers.

3. The *Judicial Officers Act* requires that a complaint be in writing and that it name the person who is complaining and the judicial officer. The particulars of a complaint must be verified by statutory declaration.
4. If your complaint falls within the Commission's powers, you may use this form to lodge a complaint against a judicial officer. Complete the form by typing or printing all of the information requested on both pages. Make sure the information provided is complete and accurate.

### *Complaint Against A Judicial Officer*

5. Please describe the circumstances that led to your complaint in the “Details of Complaint” section. Clearly set out dates and places of hearing if these are relevant to the complaint. List all events in the order in which they happened. Attach additional sheets and other relevant documentation, as needed, to complete your statement.
6. **Sign the complaint form in the space provided and have your signature witnessed by a Justice of the Peace or other person as authorised by the *Oaths Act 1900*.**
7. It is recommended that you make a copy of the complaint for your records.
8. Send the original of the complaint form to the Chief Executive to the Commission at the address set out on the front of this form. Please contact the Commission by mail or telephone if you need more forms or have any questions about the procedures.
9. If you wish to make complaints about more than one judicial officer please use a separate form for each one.



